

CREDENTIALING FOR EXCELLENCE

ADVANCED TOOLS & TECHNIQUES

LAUREN MASSUCCI

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HALA MOUZAFFAR

HORTY  SPRINGER

Jointly sponsored by the University of Pittsburgh School of Medicine Center for Continuing Education in the Health Sciences and HortySpringer Seminars.

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TOPICS

Faculty, Lauren Massucci, Mary Paterni and Hala Mouzaffar use a unique approach by combining “credentialing lessons” with active participation by attendees in solving challenging credentialing issues. We will cover the following exercises and topics during the seminar:

Join Our Credentials Committee Meeting

Attendees will participate in a mock Credentials Committee meeting in which they will learn how to use a number of credentialing skills and techniques, including:

- spotting red flags in an actual application;
- determining whether an applicant meets threshold eligibility criteria; and
- reappointing a low/no volume practitioner.

“I Wish I Had Your Bylaws”

If you think that all medical staff bylaws documents are the same, your opinion will most likely change after you join us in playing a thought-provoking game about bylaws in which you see how the bylaws documents of two hospitals match up when put to the test of real-life scenarios. You will learn that medical staff bylaws documents can be your “best friend” or “worst enemy.” There’s a prize for everyone who plays: excellent bylaws language that you can take home with you.

Credentialing in an Employment World

The push by hospitals and affiliated entities to employ more physicians can cause headaches for those involved in the credentialing process, especially when employment decisions are made before the credentialing process begins. We’ll offer pointers on how to better align your employment and credentialing process and information sharing.

Clinical Privileges – Who Can Do What in Your Hospital?

Using interactive case studies, we’ll address difficult to manage clinical privileging issues, including privileges for new procedures, *locum tenens* privileges, privileges that cross-specialty lines, and telemedicine privileges.

The Ever-Expanding Role of Advanced Practice Providers

Many states have expanded the scope of practice for advanced practice providers (APPs) to include more complicated procedures and more expansive responsibilities. Medical staff and hospital leaders are left with lots of questions: “How much responsibility should APPs be given?” “How much training is required first?” and “How much supervision is appropriate?”

We’ll address these questions and provide practical guidance on credentialing APPs and the role of APPs on the medical staff.

Managing Behavior and Health Concerns

With patient safety being paramount in the delivery of care, hospitals often wrestle with how to address practitioner health concerns as well as behavior that undermines a culture of safety. Drawing on decades of experience, we’ll offer our favorite pearls of wisdom and provide advice on how to avoid the perilous pitfalls that lurk behind both the routine and the more exceptional behavioral and health challenges you may face.

Making the Most of References

Speaking with references can uncover invaluable information that isn’t reflected in an applicant’s credentialing file. We will share best practices for reaching out to peers. We will also offer tools for responding to reference requests for individuals who have had a checkered past at your institution.

Documenting the Credentialing Process

Keeping good minutes for committees involved in credentialing is essential to establishing a record and providing justification for the decisions that are made. We’ll discuss the “dos and don’ts for meeting minutes.”

Protecting Your Leaders and Your Organization

The law recognizes the importance of credentialing and provides significant legal protections. We’ll discuss what protections available for your leaders and your organization and the ways to preserve those protections. You’ll also come away with important language to include in your policies and application forms.

Granting Access to Credentials File

Managing requests from practitioners to view their credentials file can be tricky since the file contains both sensitive and non-sensitive information. We will discuss setting appropriate guardrails when granting access to this information.

System Credentialing

Many hospitals are now a part of a healthcare system and looking to coordinate their processes by developing rigorous, consistent standards that are applied across the system. We will provide you with tips and tools based on our work with health systems across the country in reshaping their credentialing and medical staff processes, such as moving to a system credentials committee.

FACULTY/ACCREDITATION



LAUREN MASSUCCI

Ms. Massucci is a partner with the law firm of Horty, Springer & Mattern, P.C. in Pittsburgh, Pennsylvania. She works extensively with hospitals and their medical staffs in addressing a broad range of medical staff issues relating to practitioner credentialing, behavior, health and competence. She also assists them with peer review investigations, hearings, the development of medical staff governance documents and other related policies, and regulatory and compliance issues. In addition, she has assisted in litigation involving medical staff matters.

Ms. Massucci has served as an editor for the third, fourth and fifth editions of the American Health Law Association *Peer Review Guidebook* and the first edition of the American Health Law Association *The Complete Medical Staff, Peer Review, and Hearing Guidebook*. She is a member of the Allegheny County, Pennsylvania and American Bar Associations. Ms. Massucci has conducted several HortySpringer audio conferences on various topics and is currently a faculty member of the HortySpringer seminar *Credentialing for Excellence*.



MARY PATERNI

Ms. Paterni joined Horty, Springer & Mattern, P.C. in 2019. Mary regularly advises clients on a broad range of health care topics, with an emphasis on corporate, regulatory, transactional, and medical staff matters. She has also served as trial and appellate counsel in contract, medical staff, and peer review litigation.

In addition to her legal work, Mary frequently hosts audioconferences and provides onsite education to hospitals and health systems on topics relating to health law and medical staff issues. Currently, Mary serves as a faculty member for HortySpringer's *Credentialing for Excellence* national seminar.

Mary earned her J.D. from the University of Pittsburgh School of Law, where she received the school's Certificate in Health Law with a focus in health care compliance and fraud and abuse. She was a teaching assistant for legal writing and a research assistant for the school's health care compliance certificate program. Mary is also a recipient of the William H. Eckert Award for superior writing. Upon graduating, Mary served as the secretary of the Health Law Section of the Allegheny County Bar Association.

Outside of work, you can find Mary hiking in the woods with her husband and their beloved dog.



HALA MOUZAFFAR

Ms. Mouzaffar is an associate attorney with the law firm of Horty, Springer & Mattern, P.C. in Pittsburgh, Pennsylvania. She handles projects from each of the firm's practice areas, assisting clients on a broad range of corporate, regulatory, and transactional matters.

Hala is an editor and assistant editor of the firm's *Health Law Express*, a weekly e-newsletter on the latest health law developments. She also served as an editor for the first edition of the American Health Law Association *The Complete Medical Staff, Peer Review, and Hearing Guidebook*. Hala is also the cohost of *The Kickback Chronicles*, a segment on the firm's podcast, *Health Law Expressions*, that discusses fraud in the healthcare industry. She is also a current faculty member of the HortySpringer national seminar *Credentialing for Excellence* and has previously served as a faculty member for the HortySpringer seminar *Hospital-Physician Contracts and Compliance Clinic*.

Hala earned her J.D. from the University of Pittsburgh School of Law and obtained the school's Certificate of Advanced Study in Health Law. While there, she served as a member of the University of Pittsburgh Law Review and as the publication's first Executive Editor for the Online Edition. Prior to attending law school, Hala obtained her B.S. in Neuroscience with a Certificate in the Conceptual Foundations of Medicine from the University of Pittsburgh.

ACCREDITATION STATEMENT

(Continuing Education Credit)

In support of improving patient care, this activity has been planned and implemented by the University of Pittsburgh and Horty Springer Seminars. The University of Pittsburgh is jointly accredited by the Accreditation Council for Continuing Medical Education (ACCME), the Accreditation Council for Pharmacy Education (ACPE), and the American Nurses Credentialing Center (ANCC), to provide continuing education for the healthcare team.

This activity is approved for the following credit: *AMA PRA Category 1 Credit™*. Other health care professionals will receive a certificate of attendance confirming the number of contact hours commensurate with the extent of participation in this activity.

The University of Pittsburgh designates this live activity for a maximum of 11.25 *AMA PRA Category 1 Credits™* for the Three Half-Day format, and 9.75 *AMA PRA Category 1 Credits™* for the One-and-a-Half-Day format. Physicians should claim only the credit commensurate with the extent of their participation in the activity.

NAMSS ACCREDITATION

This course has been approved for National Association of Medical Staff Services (NAMSS) continuing education credit. Accreditation of this educational content in no way implies endorsement or sponsorship by NAMSS. This program is hereby awarded 11 NAMSS continuing education credits for the Three Half-Day format, and 9.75 NAMSS continuing education credits for the One-and-a-Half-Day format.

EDUCATIONAL INTENT

Credentialing for Excellence provides comprehensive training for those involved in all levels of the credentialing process, including medical staff professionals, medical staff leaders, committee members, board members, and legal counsel. Attendees will leave this seminar with the skills and knowledge they need to manage the risks involved in credentialing and to use the credentialing process to establish a highly qualified medical staff that will provide quality patient care. The seminar is designed to be interactive, engaging and thought-provoking so that attendees will get the most out of their experience.

WHO SHOULD ATTEND?

- Credentials Committee and MEC members
- Medical Staff Officers
- CMOs, VPMAs, CEOs
- Department Chiefs
- Medical Staff Professionals
- Management involved in credentialing
- Board members
- Medical Staff members who serve on Performance Improvement and Quality Committees

REGISTRATION

\$1,695 per person

HOW TO REGISTER

(Registration form can be found online at www.hortyspringer.com)

Phone: 412-687-7677

Mail: HortySpringer Seminars
20 Stanwix Street, Suite 405
Pittsburgh, PA 15222

Online: www.hortyspringer.com

Participation by all individuals is encouraged. Advance notification of any special needs will help us provide better service. Please notify us at least **two weeks** in advance of the program.

SEMINAR SCHEDULE

Las Vegas and San Diego

Day One

7:00 TO 8:00 AM – Breakfast

8:00 AM TO NOON – Seminar Session

9:45 TO 10:00 AM – Break

NOON – Day 1 Adjourns

5:30 TO 6:30 PM – Informal Reception

Day Two

7:00 TO 8:00 AM – Breakfast

8:00 AM TO NOON – Seminar Session

9:45 TO 10:00 AM – Break

NOON – Day 2 Adjourns

Day Three (Las Vegas only)

6:00 TO 7:00 AM – Breakfast

7:00 TO 11:00 AM – Seminar Session

8:45 TO 9:00 AM – Break

11:00 AM – Seminar Adjourns

Day Three (San Diego only)

7:00 TO 8:00 AM – Breakfast

8:00 AM TO NOON – Seminar Session

9:45 TO 10:00 AM – Break

NOON – Seminar Adjourns

SEMINAR SCHEDULE

Amelia Island

Day One

7:00 TO 8:00 AM – Breakfast

8:00 AM TO 3:30 PM – Seminar Session

10:00 TO 10:15 AM – Break

NOON TO 1:00 PM – Lunch (Provided)

1:00 TO 3:30 PM – Seminar Session

2:15 TO 2:30 PM – Break

3:30 PM – Day 1 Adjourns

Day Two

7:00 TO 8:00 AM – Breakfast

8:00 AM TO NOON – Seminar Session

10:00 TO 10:15 AM – Break

NOON – Seminar Adjourns

On Location Registration 2024/2025

Hospital Name: _____ City: _____ State: _____
Address: _____ Zip Code: _____
Contact Person: _____ E-mail: _____
Title: _____ Phone: _____

Location - please fill out a registration form for each location requested

Registration Fee:

\$1,695 per attendee

Payment:

Credit Card: (HSME will contact you via phone for CC information.) Check Enclosed: (Please make check payable to HSM Enterprises.)

Please invoice: (You will be sent an invoice within 10 days to the e-mail listed above.)

How did you hear about this HortySpringer seminar?

Attendee Information Form 2024/2025

(Please give full names and titles as you would like them to appear on name tags.)

A unique e-mail address must be used for each individual participant.

Attendee #1 First: _____ MI: _____ Last: _____

Title: _____ Credentials: _____

★E-mail: _____

***E-mail address will be used to access our conference app, and to receive pre- and post-course materials.**

Seminar: _____

Attendee #2 First: _____ MI: _____ Last: _____

Title: _____ Credentials: _____

★E-mail: _____

***E-mail address will be used to access our conference app, and to receive pre- and post-course materials.**

Seminar: _____

Attendee #3 First: _____ MI: _____ Last: _____

Title: _____ Credentials: _____

★E-mail: _____

***E-mail address will be used to access our conference app, and to receive pre- and post-course materials.**

Seminar: _____

Attendee Information Form 2024/2025 - Page 2

(Please give full names and titles as you would like them to appear on name tags.)

Attendee #4 First:

MI:

Last:

Title:

Credentials:

*E-mail:

**E-mail address will be used to access our conference app, and to receive pre- and post-course materials.*

Seminar:

Attendee #5 First:

MI:

Last:

Title:

Credentials:

*E-mail:

**E-mail address will be used to access our conference app, and to receive pre- and post-course materials.*

Seminar:

Attendee #6 First:

MI:

Last:

Title:

Credentials:

*E-mail:

**E-mail address will be used to access our conference app, and to receive pre- and post-course materials.*

Seminar:

Attendee #7 First:

MI:

Last:

Title:

Credentials:

*E-mail:

**E-mail address will be used to access our conference app, and to receive pre- and post-course materials.*

Seminar:

Attendee #8 First:

MI:

Last:

Title:

Credentials:

*E-mail:

**E-mail address will be used to access our conference app, and to receive pre- and post-course materials.*

Seminar:

Attendee #9 First:

MI:

Last:

Title:

Credentials:

*E-mail:

**E-mail address will be used to access our conference app, and to receive pre- and post-course materials.*

Seminar:

Please fill out a second form if additional attendee information is needed.

info@hortyspringer.com