

**DAY 1**

7:00 TO 8:00 AM – BREAKFAST

8:00 AM TO 3:30 PM – SEMINAR SESSION

8:00 TO 10:00 AM –

- Credentialing Jeopardy
- Credentials Committee Meeting Agenda
  - o Applications of Dr. Hotmas and Dr. Sconder

10:00 TO 10:15 AM – BREAK

10:15 AM TO 12:00 PM –

- Take Home Tips on Credentialing
  - o Develop Good Policies
  - o Align Your Contracting and Credentialing Processes
  - o Develop and Use Threshold Eligibility Criteria
  - o Use Waivers Sparingly
  - o Automatic Relinquishment
  - o Don't Process Incomplete Applications
  - o Manage Misrepresentations and Omissions
  - o Use the Telephone
  - o Speak No Evil Has a Cost
  - o Make Reappointment Meaningful

12:00 TO 1:00 PM – LUNCH (*PROVIDED*)

1:00 TO 2:15 PM –

- Clinical Privileges
  - o Introduction & Privileging Bingo
  - o Temporary Privileges
  - o Dr. Angie O. Graham Case Study (Criteria for Privileges)
  - o Walt Wiley, M.D. Case Study (Privileges for New Procedures)
  - o Agnes Giles, M.D. Case Study (Privileges that Cross Specialty Lines)

2:15 TO 2:30 PM – BREAK

2:30 TO 2:45 PM –

- Clinical Privileges (*cont.*)
  - o Telemedicine

2:45 TO 3:30 PM –

- Wheel of Misfortune

3:30 PM – DAY 1 ADJOURNS

**DAY 2**

7:00 TO 8:00 AM – BREAKFAST

8:00 AM TO 12:00 PM – SEMINAR SESSION

8:00 TO 9:35 AM –

- Credentials Committee Meeting
  - o Review & Approval of Meeting Minutes
  - o Dr. Meddleson Access to Credentials File
  - o Legal Protections

9:35 TO 10:15 AM –

- I Wish I Had Your Bylaws

10:15 TO 10:30 AM – BREAK

10:30 TO 11:15 AM –

- Credentialing and Privileging APPs and DP's

11:15 TO 11:45 AM –

- System Credentialing

11:45 AM TO 12:00 PM –

- Final Tips

12:00 PM – SEMINAR ADJOURNS

*Please Note: The attire for the seminar sessions is casual and comfortable.*